

MINUTES OF BOARD OF EDUCATION - RE-4J

Regular KIND OF MEETING	Choir Room MEETING PLACE	7:00 p.m. TIME	October MONTH	20 DAY	2014 YEAR
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Russell Lengel
PRESIDING OFFICER

Wendy Pottorff
MEMBER

Troy Jaklich
VICE CHAIRMAN

Dave Marx
SUPERINTENDENT

Bart O'Dwyer
TREASURER

Craig Bailey
SECRETARY

Roll Call: The regular board meeting was called to order by Board President Russell Lengel at 7:11 p.m. Roll call reflected that all Board members were present.

Mission Statement: Wendy Pottorff read the district mission statement.

Agenda: Craig Bailey moved and Bart O'Dwyer seconded the motion to approve the amended agenda for October 20, 2014 adding action item 12.1A, approving the construction change order #4, moving 12.1 to 12.1B, adding 12.12, approving FFA's out of state trip, and adding Justin Fisher to action item 12.9, approving coaches. The motion passed unanimously.

School Officials: Dave Marx, Joel Albers, Traci Weisensee & Dirk Pedersen

Audience: Dan Bates, Chuck Jordan, Les Layton, Kim Steinhart, Charles Hoffman, Judy Cummings, DeAnna Steinhart, James Larson, Madison Lengel, Kim Brossart, Bob Brossart, Sharon Hansen, Shirelle Bandy, Brandie Bellefeuille, Annette Andersen, Mercedes McCue and Michael Rosler

Minutes: Bart O'Dwyer moved and Troy Jaklich seconded the motion to approve the regular board meeting minutes of September 10, 2014 as presented. The motion passed unanimously.

Audience Participation: Michael Rosler asked the Board what it would take to get the school buses back to the shop, George's Repair. He stated that 16 years ago they were asked to get certified and went through the cost and training for the school district. Russell stated that they have the same concerns they had when Jack Horner talked to Michael's mom about why we were not bringing the buses there anymore. Michael stated that they certify the buses for Woodlin Schools. He also stated that they always worked with the school to get route buses done quickly and to pick up and drop buses off. Bart stated that the Board would discuss this.

Madison Lengel and James Larson told the Board about their experience at the Colorado State Patrol Academy they went to. There were 4 groups and the team leader was a State Patrol Officer. It was very military style. They had to get up at 5:30am and go to bed at 10pm and their beds had to be made correctly. Taylor Wilmeth also attended. James stated that they learned to take responsibility for their actions. It was a real eye opener. Neither he nor Madison want to become a Colorado State Patrolman. Madison stated that she learned that she can have her own opinion. James stated that it was good to try something new.

Mrs. Hanson gave the Board the budget and costs and where they are now for the senior trip. They are going to Disney Land. Most seniors would also like to go to Universal. She included the costs for both trips. She also included the cost for kids and 3 sponsors and kids and 5 sponsors. She would prefer having 5 sponsors since they are traveling out of state. She stated that they will still need to do some fund raisers. They will be going during Spring Break on March 24, 25, and 26. She will give the Board more information when numbers are finalized.

Financial Reports: Bart O'Dwyer moved and Troy Jaklich seconded the motion to approve the General Fund and Insurance Reserve expenditures for September of 2014 in the amount of \$291,739.85. Kim Steinhart stated that we sent in the enrollment numbers to the State and they readjusted our PPOR. Since we now have more kids, we will be getting a smaller amount per student but will get about \$33,000 more this year. Also, we got back \$7,800 from the insurance company because of the demolition of the elementary and middle school. The motion passed unanimously.

Education Reports: **Elementary Principal Report** (stated report was in the packet)

Mr. Albers highlighted items from his report. We had 230 students enrolled on October 1 but now only have 228. The attendance rate continues to be above our goal. Parent Teacher conferences are this Thursday and Friday. He thanked the Limon Volunteer Fire Department for coming out. They had an obstacle course this year. He thanked them and teachers for being flexible with the schedule

so we could get everyone in before the rain started. The Halloween Parade will be held in the cafeteria this year. He thanked the counseling office for bringing Be a Buddy Not a Bully presentation to Limon Schools.

Secondary Principal Report (stated report was in the packet)

Traci Weisensee highlighted items from her report. She congratulated the students, staff and community for the successful week of Homecoming activities. There were 140 students enrolled in the secondary on October 1. Attendance continues to be above the goal. She, along with Shirelle Bandy, Justine Liggett and Stacy Larson visited Eaglecrest High School last week. They talked with them about how they are handling the new standards and assessments. Traci stated they got a lot out of the visit and said she would be willing to go back. Shirelle went over the handouts in the packet. The first one compares our students that graduated in 2012 and how they were ready for college to the state. The hand out shows we have a higher percentage of students attending college then the state average and that fewer need remedial education then the State average. The next handouts were the results of the new science and social studies assessments that some of our classes took. Our scores were low but so were the State averages. Shirelle stated that this was a new test taken on a computer. They will be having conversations on what to do to bring the scores up. Shirelle went over what else is happening in the counseling office. She stated that the 12th graders are now required to take a science and social studies assessment which will be given November 2nd thru the 5th.

Accountability: Joel stated that their next quarterly Accountability meeting will be December 1st.

Staff Report: (none given)

STUCO Report:

James Larson stated they had a successful Homecoming. They are planning on taking a trip to the water treatment facility. In a survey they did in the high school last year, a majority of kids were concerned with the water quality at the school. They are thinking of purchasing furniture for the new school or buying computers with the money they have collected this year.

Athletic Department Report: (stated report was in the packet)

Dirk highlighted items from his report. The varsity football team is currently 6-2. They only have one more regular season game. Varsity volleyball's record is 10-9. They beat Byers and received a bye into the pool play. Softball finished with a record of 6-13. Cassie Alcorn and Kora Houser received 1st team All-Conference honors. Rachel Adams received Honorable Mention All-Conference.

FFA Report:

Mercedes McCue gave the FFA report. They participated in Farm Safety Day in September. Eleven members will attend the FFA National Convention October 29th thru November 2nd in Louisville, KY. They will have their hired hand auction on November 13th.

Board Reports:

Wendy stated that she went to the Delegate Assembly and found it very interesting. The Board was asked if they were going to go to the CASB convention in December. Craig stated that he would like to go but it is so expensive. If any of them decide they are going, they need to tell Jill by November 6th.

Superintendent's Report: Mr. Marx highlighted items from his report. The first quarter has gone by fast. He appreciates everything everyone has done to make the transition as smooth as possible. He's only heard two complaints and those were from people from other districts. They complained that they had to walk so far to get to the gym. He talked to Don Anderson about relocating summer staff to the BOCES offices if needed and he said they would be willing to help out.

Audience Participation: None

Action Items:

Construction Change Order #4

Craig Bailey moved and Bart O'Dwyer seconded the motion to approve the construction change order #4 in the amount of \$48,007.65. Sharon Hansen asked what this was for. Russell stated that the majority was for utilities. The change order was discussed with Dan and Chuck at the workshop. The motion passed unanimously.

Superintendent's Authority to Sign a Change Order

Bart O'Dwyer moved and Troy Jaklich seconded the motion to approve the superintendent's authority to sign a change order for the new school construction project for no greater than \$20,000. Dave stated that he would still bring these to the Board meetings for the Board to see. The motion passed unanimously.

Calendar Change

Wendy Pottorff moved and Craig Bailey seconded the motion to approve the change to the 2014-2015 School Calendar moving the staff in-service in November to October 17th. The motion passed unanimously.

2nd and Final Reading of Revised Policy GDBA-E, Classified Pay Chart

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the 2nd and final reading of revised policy GDBA-E, Classified Pay Chart showing the addition of the fleet technician position. Joel stated that the fleet technician saved the district some money. He replaced a window in one of the buses. The window cost \$10 and it took Jerry about 2 hours. They had a window replaced this summer and it cost \$300. The motion passed unanimously.

2nd and Final Reading of Revised Support Service Policies

Craig Bailey moved and Troy Jaklich seconded the motion to approve the 2nd and final reading of the following revised support service policies –

EBAB	Hazardous Materials
EEAE	Bus Safety Program
EEAEA	School Vehicle Operator Requirements & Training
EEAEAA-R	Drug & Alcohol Testing for Bus Drivers
EEAFB-R	Use of School Vehicles by Community Groups
EEBA	School Transportation Vehicles – Safety Belts
EFEA	Nutritious Food Choices
EEFA-E	Guidelines for Nutritious Choices at Vending Machines
EGAEA	Electronic Communication
EI	Insurance Program/Risk Management

The motion passed unanimously.

2nd and Final Reading of Policy GBGG

Craig Bailey moved and Bart O'Dwyer seconded the motion to approve the 2nd and final reading of Policy GBGG, Staff Discretionary Leave. Kim Brossart stated that there is a rumor that the Board is discussing capping discretionary days at 60 days. She wanted to know what would happen if you have more than 60 days. Bart stated that they are thinking of capping them but they hadn't discussed at where it would be capped. Troy stated that they have been working on updating all the policies since last year. There is a liability issue for the district with the amount of days that would need to be paid out for all the employees. Kim gave them a report on the amount of discretionary days everyone has. He thinks that the 60 days came up when Les was telling them about the old administration capping it and they lost all their extra days. Annette Andersen asked the Board what the cap should be. DeAnna Steinhart was not happy that staff wasn't informed about what was being discussed. Sharon Hansen stated that for a lot of staff those days are a fringe benefit. They didn't get raises for so long so the extra days paid at retirement makes up for part of that. Troy stated that Kim has to put aside 25% of the payment of all the discretionary days in the budget. Charles Hoffman stated that all this talk was about potential changes not any changes that are being made tonight. Craig stated that the only changes made so far are to follow what we are currently doing. Russell stated that we use to have a staff member at each meeting and that would help with any misunderstandings. The motion passed unanimously.

2nd and Final Reading of New and Revised Personnel Policies

Craig Bailey moved and Troy Jaklich seconded the motion to approve the 2nd and final reading of the following new and revised personnel policies –

GBEBA	Staff Dress Code
GBEBC	Gifts to & Solicitations by Staff
GBEC	Alcohol & Drug-Free Workplace
GBEC-E	Alcohol & Drug-Free Workplace Staff Acknowledgement Form
GBG	Liability of School Personnel/Staff Protection
GBGA	Staff Health
GBGA-R	Staff Health
GBGAB	First Aid Training (NEW POLICY)
GBGB	Staff Personal Security & Safety
GBGD	Workers Compensation
GBGE	Staff Maternity/Paternity/Parental Leave

GBGF	Federally-Mandated Family & Medical Leave
GBGF-R	Federally-Mandated Family & Medical Leave
GBGH	Sick Leave Bank
GBGH-E-1	Sick Leave Bank Physicians Statement Form
GBGH-E-2	Sick Leave Bank Request Form
GBGI	Staff Military Leave
GBGJ	Staff Bereavement Leave
GBGL	Staff Victim Leave (NEW POLICY)
GBK-R	Staff Concerns/Complaints/Grievances

The motion passed unanimously.

2nd and Final Reading of Policies to be Repealed

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the 2nd and final reading of the following policies to be repealed –

GBGF-E	Certification of Physician FMLA Form
GCAA	Highly Qualified Teachers
GCAA-E1, E-2, E-3, E-4, & E-5 –	Sample Letters for Highly Qualified Teachers
GCB-E	Resident Teacher Contract
GCBAA	Performance Pay
GCBAA-R1, R-2, R-3 & E –	Performance Pay Evaluation Forms
GCQEA	Voluntary Early Retirement of Professional Staff
GDAE-E-1 & E-2	Sample Letters for Title I Para’s Qualifications

The motion passed unanimously.

1st Reading of Revised Policy IKF

Troy Jaklich moved and Bart O’Dwyer seconded the motion to approve the 1st reading of revised policy IKF, Graduation Requirements, as presented. Traci stated that we needed to add language for those students that are on an IEP. They can only participate in the senior trip and graduation once. So if they are continuing on to age 21 they can pick to participate on the senior trip and graduation when they are 18 or when they are 21. The motion passed unanimously.

Added Language to Secondary Handbook

Troy Jaklich moved and Wendy Pottorff seconded the motion to approve the added language to the secondary handbook, as presented. Traci stated that she had to deal with vapor pens at the beginning of the year so she added vapor pens and e-cigarettes to the level II offenses. The motion passed unanimously.

Coaches

Craig Bailey moved and Troy Jaklich seconded the motion to approve Don Schmidt as head middle school boys’ basketball coach, Travis Taylor as assistant middle school girls’ basketball coach and Justin Fisher as volunteer assistant high school football coach. The motion passed unanimously.

School Cancellation

Wendy Pottorff moved and Troy Jaklich seconded the motion to approve the cancellation of school on Thursday, October 2, 2014 for the funeral of Mike Liggett. The motion passed unanimously.

Memorandum of Understanding for Mutual Aid

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the memorandum of understanding for mutual aid between the Limon Correctional Facility and Limon Public Schools, as presented. Dave stated this is an updated memorandum allowing them to use our buses and kitchens in case of an emergency. The motion passed unanimously.

FFA’s Out of State Trip

Craig Bailey moved and Wendy Pottorff seconded the motion to approve FFA’s out of State trip for the National Convention in Louisville, KY. The motion passed unanimously.

Future Business:

CASB Regional Meeting – Tuesday, October 28, 2014 at 4:30 p.m. at the Limon Community Bldg
 Work Session – Construction Walk Thru – Wednesday, November 5, 2014 at 1pm
 Work Session – Monday, November 17, 2014 at 6:00 p.m. in the Choir Room
 Next School Board Meeting – Monday, November 17, 2014 at 7:00 p.m. in the Choir Room

