

MINUTES OF THE BOARD OF EDUCATION LIMON SCHOOL DISTRICT RE-4J Limon, Colorado

Regular	Media Center	7:00 p.m.	May	15	2017
KIND OF MEETING	MEETING PLACE	TIME	MONTH	DAY	YEAR

Troy Jaklich
PRESIDING OFFICER

Jason Bandy
MEMBER

Craig Bailey
VICE CHAIRMAN

Dave Marx
SUPERINTENDENT

Mike Hines
TREASURER

Wendy Pottorff
SECRETARY

- Roll Call:** The regular Board of Education meeting of Limon School District RE-4J was called to order by Board President Troy Jaklich at 7:00pm. Roll call reflected that all but Jason Bandy were present.
- Pledge of Allegiance:** Everyone stood and recited the pledge.
- Mission Statement:** Wendy Pottorff read the district mission statement.
- Agenda:** Mike Hines moved and Craig Bailey seconded the motion to approve the agenda for May 15, 2017 as presented. The motion passed unanimously.
- School Officials:** Dave Marx, Joel Albers, Traci Weisensee,
- Audience:** Emily Rudder, Molly Wagner, Gary Lewman, Topper Parker, Sharon Hansen, Deanna Steinhart, Mikaela Taylor, Anna Weinensee, Will Bublitz, Makinna Hubbard, Giselle Galvan, Tammy LeValley, Jim Hubbard, Larissa Hubbard, Mercedes McCue, Erin Albers, Pam Albers and Kirsten Tacha
- Minutes:** Craig Bailey moved and Wendy Pottorff seconded the motion to approve the regular board meeting minutes of April 10, 2017. The motion passed unanimously.
- Audience Participation:** Erin Albers, Giselle Galvan and Makinna Hubbard gave their FBLA business plan that they placed 5th at State with. It is a fashion business plan. Traci asked the girls what the most valuable thing they learned in their business class. Giselle stated that she learned how to open a business following the right steps. Erin stated that State was a great experience. She wished she had more than 1 year of business classes. Makinna said that Ms. Wagner pushed them beyond what they thought they could do. She also helped them a lot with their business plan. Mercedes McCue asked them what would you tell underclassmen. Giselle said that she would tell them not to be scared to join. This is a new option for people. Pam Albers asked how their presentation changed over the school year. Makinna stated that the financials were a huge part that they needed to learn about. Erin learned that finding the right affordable location was also key. Giselle stated that finding out who our competitors are and how to appeal to our consumers was big.
- Financial Reports:** Mike Hines moved and Wendy Pottorff seconded the motion to approve the General Fund and Insurance Reserve expenditures for April of 2017 in the amount of \$381,191.94. Mike read the breakdown. Dave said that we are still in good shape. Troy asked about the new curriculum. Deanna Steinhart said that they are close to picking a new reading series. They like what Genoa Hugo is using. The motion passed unanimously.
- Education Reports:**
- FBLA Report:** Mikaela Taylor, the new president, gave the FBLA report. She gave the results of the State Conference. Giselle Galvan, Erin Albers and Makinna Hubbard placed 5th in business plan, Drew Albers placed 6th in intro to business communications, Kit Bellefeuille placed 8th in personal finance, Tyler Deegan placed 8th in emerging business issues, and Zarah Dundes placed 8th in client service. They had officer interview on May 9th. The new officers for 2017-2018 are President-Mikaela Taylor; Vice President-Tucker Thompson; Secretary-Ashlyn Churchwell; Treasurer-Kasey Martinez; Reporter-Bradyn Tacha; STUCO Rep-Drew Albers; and Parliamentarian-Kit Bellefeuille. They will have an office retreat this summer and will be setting up and serving the Mountain View dinner on June 7th and 8th.
- STUCO Report:** None Given
- FFA Report:**

Topper Parker introduced Anna Weisensee, the new chapter president. Anna gave the FFA report. They attended the District Banquet in Hugo. Anna is now the new district vice president and Amy Weisensee is the new district treasurer. They held their chapter officer elections and learned who the new Limon chapter officers are at the Chapter Banquet. The new 2017-2018 Limon Chapter officers are President-Anna Weisensee; Vice President-Eleanna Rosler; Secretary-Mahalie Owens; Treasurer-Jaden Smithburg; Reporter-Amy Weisensee and Sentinel-Kaleb Gaede. Emily Rudder along with Mercedes McCue and Anna presented a FFA gray jacket to Wendy Pottorff for all her support of their chapter. Emily is starting this new tradition to award a gray jacket to community members that support them. Anna stated they talked to the 8th grade class to encourage them to join ag and be an FFA member. They attended State CDE's at CSU in Fort Collins April 30th and May 1st. Anna received a silver for employment skills which was 5th in State; Eleanna Rosler received a silver for ag sales which was 11th in State; Kit Bellefeuille received a bronze for meats; Topper Parker received a gold which was 19th in State out of 127 and the mechanics team received a bronze. They will be going to Pueblo for the State Convention June 13th through the 16th. Emily stated they are still looking for one more chaperone. Molly Wagner is going. Mercedes McCue talked to the Board. She will be giving her retiring address during Session 2 at State Convention. She thanked Mrs. Hansen for teaching her symbolism which she has used a lot this year. She stated that instead of stepping on shoes, step in their shoes. She will be giving a presentation about her trip to India this Wednesday at 6:30pm at the Lincoln Theater and invited everyone to attend. Anna stated that they will have their chapter officer retreat in Fort Collins on July 2nd and 3rd. Emily will be going with Ann to Washington D.C. on July 17th to the 23rd. Anna received the District X scholarship to attend. The Lincoln County Fair will be August 7th through the 12th.

Staff Presentation: Traci asked Tammy LeValley to speak to the Board about her position. She is the middle school and high school special ed teacher and 6th grade sponsor. Her kids range in disabilities. Her goal is to teach her students life skills that will help them even when they are not at school. She started the school year with 32 kids and now has 27. Two of her students are receiving services in Denver. In her IEP staffings she tells parents that she really appreciates all the support the administration and the Board give her. She has four paras that work for her. Her program is mostly helping her students in the gen ed classrooms. She works with teachers to help with accommodations and modifications to the curriculum. When a sped student is a senior, she will have two staffings to help them get ready for postsecondary schooling. The student will need to seek out student services. She is losing three seniors but will be gaining seven 6th graders. She also had a student teacher this year.

Elementary Principal Report (stated report was in the packet)

Mr. Albers highlighted items from his report. We currently have 238 students which is still one more than the secondary. The DIBELS assessment ends on May 12th. He will include data from the end of year in the next Board packet. Summer school will be July 10th to the 28th. The elementary awards assembly will be on Thursday morning, 5/25 at 9:30. There were 38 5th and 6th graders that participated in the Elementary Honor Band held at Kiowa School on May 1st. He thanked Ms. Blandford and Mr. Scherrer for all their hard work on the spring music concert. Tuition based full day kindergarten went well again this year with 100% of the students participating in full day. Track and field day will be on Tuesday, May 23rd and the bike rodeo is tomorrow, May 16th. Governor Hickenlooper will be coming to Limon and will be reading the story "Mouse Mess" to Mrs. Thompson's kindergarten at the Limon Memorial Library on Wednesday, May 17th. This is part of the signing of HB 1310. Joel isn't sure why Limon was chosen but the house bill deals with schools not being allowed to withhold student records if there is an outstanding library bill. Last day of school is Thursday, May 25th. We will dismiss at noon.

Secondary Principal Report (stated report was in the packet)

Mrs. Weisensee highlighted items from her report. Their current enrollment is 237. Their averaged attendance rate is 95.3%. She included dates to remember such as graduation on Sunday, May 21st. The Board needs to meet by the high school girls' locker room at 1:30pm. Tuesday, May 23rd is the L Club Banquet at 6pm. Wednesday, May 24th is the middle school awards and 8th grade continuation in the WMC. There will be a career and tech ed general meeting the evening of the 25th. She welcomed Taralee Williams as the new middle school social studies teacher. Taralee is hoping to come the first week of June to look over the social studies curriculums and have one picked by June 26th. She included the final exam schedule. She is done with secondary evaluating except for Mr. Schmidt. She is waiting for the results from BOCES. She congratulated Mr.

Schmidt and his students for all their IA projects and awards. Miss Wagner has completed her alternative licensure program. Miss Sauter was selected as 2017 CU Boulder Outstanding Educator. She did not receive any applications for the foreign language position. She included the completed master schedule with enrollment numbers. They are working with Valarie Rhodes from MCC. She is not sure if there will be a Limon center director. Stacy Larson may be able to teach MCC classes as a facilitator but she would have to have a minimum of 12 students. Brandie Bellefeuille applied for a \$6,000 grant from MCC to help towards getting her masters. Taralee and Lindsey Frasier are also interested in this grant but will have to wait until August to apply. She isn't sure if Lindsey will be able to apply since she's not a staff member. She thanked the Board for supporting the business program. The Board asked about the yearbooks. Traci stated that Molly is hoping to finish by next week. She is going to include the Badger Byline in the yearbook instead of printing it out to save on costs. Mr. Rockwell was supposed to be done with the 15-16 yearbook in January but it's still not done and probably won't be done until this summer.

Accountability:

DeAnna Steinhart said they mainly worked on the new policy for meal charge payments that Jill Bull presented to them. She said that it was a really good turn-out. Traci stated that they also talked about cell phones in the high school classrooms. The middle school policy is that they can only use them during break or lunch. There are some high school teachers that would like this to be their policy too. The only issue may be those teachers that let students listen to music on their phone wouldn't be allowed to let them do that anymore. There will be a presentation at the theater called screenagers that will talk about cell phones and teenagers. She is going to wait to see how many attend that and maybe have them come to the school. She isn't sure if the policy needs to be changed in the high school because right now the teacher has the discretion to make the cell phone rule in their classroom. Wendy stated that we have had one donation to the lunch fund. If you know of anyone that would like to make a donation, contact Jill Bull.

Athletic Department Report: (stated report was in the packet)

Mr. Pedersen was at his son's preschool graduation.

Board Reports:

Wendy updated the Board on the senate bills that have passed. CASB will be doing a legislative wrap-up meeting in Limon at the Community Building on May 31st at 6:30pm. Registration is free. You can go on their website to register. She thanked Mrs. Tacha and Kim Steinhart for helping her with teacher appreciation week.

Superintendent's Report: Mr. Marx highlighted items from his Board report. He will be going to the BEST Grand Board Meeting this Wednesday, the 17th at Jefferson County School Districts Administration offices. He will be giving the roof project presentation during the last session around 1 to 2:30. They have half as much to give out this year. We won't hear the results until the afternoon of the 18th. Dan was supposed to be down to look at the gym floor last Friday but couldn't make it out. They have started the demolition on the two high school locker rooms. Teresa Monks received funding from LEF for five iPads to help her with testing. He appreciates all they do to help the district. Don Anderson has told them that small rural schools with under 1,000 students should see an increase of about \$360 per student in funding next year. Dave stated that it will add up to about \$112,000 more for the budget next year. He thanked Kim, Wendy and Kirsten for their hard work putting together everything for teacher appreciation week. He thanked Ms. Blandford and Mr. Scherrer for all their work for the spring concert. It was very enjoyable.

Action Items:

Teacher Contract

Wendy Pottorff moved and Mike Hines seconded the motion to approve the teaching contract for Taralee Williams as middle school social studies teacher. The motion passed unanimously.

2nd and Final Reading of Revised Policy EF-E-3

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the 2nd and final reading of revised policy EF-E-3, approved prices for food service meals. The motion passed unanimously.

Property Insurance

Mike Hines moved and Craig Bailey seconded the motion to approve property insurance as presented. This is with Colorado School Districts Self Insurance Pool. It went up just over \$2,000. Craig thought that the sports complex value should be increased. Dave stated that he will talk to them. They are good about coming out and reassessing. They also need to look at the new locker rooms. The motion passed unanimously.

Benefits Plan

Craig Bailey moved and Mike Hines seconded the motion to approve the employee benefits plan adding 24/7 coverage as of May 1st. We will be staying with the same companies with the same plan designs. The Board will have a budget work meeting before June 9th to go over how much the district will pay for the increase. The motion passed unanimously.

1st Reading of the 2017-2018 Budget

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the 1st reading of the 2017-2018 budget as presented. Kim stated that she did not put in the payroll increases or the insurance increases. The beginning fund balance is good. Troy asked Craig to put together a salary increase worksheet. Craig stated that he has done this already. Dave stated that Kim has done this also. He also stated that he would like to increase the teacher base pay to \$30,000. The motion passed unanimously.

1st Reading of New and Revised Board Policies

Craig Bailey moved and Mike Hines seconded the motion to approve the 1st reading of new and revised Board policies as follows –

- EF School Nutrition Program
- EF-E-1 School Meal Payments (New Exhibit)
- EF-E-2 Civil Rights Complaint Procedure for School Nutrition Program (New Exhibit)
- EFC Free & Reduced – Price Food Service

Jill stated that for the school meal payments policy, we put in there the procedures we currently take for school bills but that accountability wanted to add that a letter informing parents to setup a payment plan or the bill will go to collections for any account that is over \$500.. The motion passed unanimously.

1st Reading of New and Revised Board Policies

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the 1st reading of new and revised Board policies as follows –

- EFEA Nutritious Food Choices
- EFEA-E Healthy Beverages Standards for Schools
- ADF School Wellness
- ADF-R School Wellness (New Regulation)

DeAnna said that some of the elementary teachers have concerns about allowing homemade snacks for treats. She would like to do what the preschool does and only allow store bought snacks. The ADF-R regulation has a lot of items that need to be filled in. Craig thought that accountability was going to work on it but they never saw it. Dave stated that the administration would do it before the 2nd reading. The motion passed unanimously.

1st Reading of Graduation Requirements Policies

Craig Bailey moved and Mike Hines seconded the motion to table the 1st reading of revised policies IKF – Graduation Requirements and IKF-2 – Graduation Requirements beginning with the class of 2021. Traci wanted to check the changes that were made before this was approved. The motion passed unanimously.

School Nurse Contract

Wendy Pottorff moved and Mike Hines seconded the motion to approve the school nurse as presented. Dave stated that it went up about 1.5% and that Holly does a good job. The motion passed unanimously.

Future Business:

Budget Work Session – Tuesday, May 30, 2017 at 6:00am in the Large Conference Room
CASB Legislative Wrap-Up Mtg – Wednesday, May 31, 2017 at 6:30pm at the Community Building

Work Session – Monday, June 18, 2017 at 6:00pm in the Limon School Media Center

Next School Board Meeting – Monday, May 15, 2017 at 7:00 p.m. at Limon School Media Center

Adjournment:

At 9:14pm Craig Bailey moved and Wendy Pottorff seconded the motion to approve the Board of Education to adjourn the meeting. The motion passed unanimously.

Jill Bull, Clerk to the Board of Education

Approved: _____
Date

President: _____
Troy Jaklich