

MINUTES OF THE BOARD OF EDUCATION LIMON SCHOOL DISTRICT RE-4J Limon, Colorado

Regular	Media Center	7:00 p.m	June	18	2018
KIND OF MEETING	MEETING PLACE	TIME	MONTH	DAY	YEAR

Craig Bailey
PRESIDING OFFICER

Jason Bandy
MEMBER

Mike Hines
VICE CHAIRMAN

Dave Marx
SUPERINTENDENT

Theron Perry
TREASURER

Wendy Pottorff
SECRETARY

Roll Call: The regular Board of Education meeting of Limon School District RE-4J was called to order by President Craig Bailey at 7:01pm. Roll call showed all Board members were present.

Pledge of Allegiance: Everyone stood and recited the pledge.

Mission Statement: Jason Bandy read the district mission statement.

School Officials: Traci Weisensee, Joel Albers, Dirk Pedersen

Audience: Gary Lewman, Kim Steinhart, Anna Weisensee, Jill Bull, Will Bublitz, Molly Wagner, Mikaela Taylor, Mary Hines, John Hines, Shelly Hines, Brooke Younger, Sidney Hines and John McCleary

Agenda: Mike Hines moved and Theron Perry seconded the motion to approve the amended agenda for June 18, 2018 adding action item 12.19, accept Tammy LeValley's resignation and 12.20 approving FFA out of state trip. The motion passed unanimously.

Minutes: Theron Perry moved and Wendy Pottorff seconded the motion to approve the special board meeting minutes of May 21, 2018 and the regular board meeting minutes of May 21, 2018. Craig pointed out that the motion for transferring CPP money passed with only three ayes because Jason was absent and Craig abstained. The motion with the correction passed unanimously.

Audience Participation: None

Education Reports: **FBLA Report:**

Mikaela Taylor gave the FBLA report. Seven members will be traveling to Baltimore for the National Leadership conference. They will be leaving Limon Tuesday night, June 26th and flying out of DIA early Wednesday morning on June 27th. They will be rooming with Burlington and Bennett kids. Charlie Martinez will be going as the male chaperone. They fly back home Monday, July 2nd, returning to Limon early in the morning on that Tuesday. They will be scheduling a 1 day out of town retreat for officers for team building and planning. Miss Wagner will be attending a training in Boulder on July 30 to August 1st so their chapter can be part of the World of Business Bootcamp pilot program. Miss Wagner has started grad school this month to get her master's in business education.

Sidney Hines and Brooke Younger gave their social media campaign presentation to the Board and audience. This is the presentation they will be delivering at Nationals.

STUCO Report: (none given)

FFA Report:

Anna Weisensee gave the FFA report. She included an article on Nicholas Kristof, a former FFA member about how FFA helped him even in a non-agricultural field. Anna was selected to be on the 2018-2019 State nominating committee. She said that this was the best FFA experience she's had so far. Cheyenne Hope was one of the 22 candidates interviewed and was selected for an Executive Committee position. There were 27 members attending the State Convention on June 5th through the 7th. She thanked Molly Wagner and Joel Albers for coming as chaperones. Mikaela Taylor placed silver in Prepared Public Speaking. The Parliamentary Procedure Team placed silver and Kit Bellefeuille qualified for Nationals in AgriScience Fair. Mrs. Weisensee stated that Kit was able to use his science fair project for this. Johanna Mergelman received her state degree. Their chapter received a gold placing in the National Chapter Award and were third overall out of 110 chapters. Their officer retreat will be June 25th and 26th in Fort Collins. Amy Weisensee will be attending the Washington Leadership conference from July 24th through the 29th in Washington, DC.

Staff Report: None Given

Elementary Principal Report (stated report was in the packet)

Mr. Albers highlighted items from his report. We ended the school year with 196 students in the elementary. Our attendance rate never fell below the goal of 95%. The elementary awards assembly was on the last day of school. We had 41 students receiving perfect attendance for the 1st semester and 29 in the 2nd semester. He congratulated Roberto Sontay, Jason Cima, Chris Herch, Ward Boydston Jr, Dreison Davis, Aiden Kollath, Asha Thompson and Elsie Thompson for their all year perfect attendance. Some of the elementary teachers will be attending BOCES trainings over the summer. Summer school will run July 16th to August 3rd, Monday through Friday from 8am to 11am. 1st through 5th grade rosters have been set and report cards have been mailed.

The school fleet is in the process of getting its annual CDE Inspection. He talked to Steve Wilson in Simla about ways to ask for money from the big companies that have projects going in the area. Steve told him to try and make connections at the beginning of the projects. He did not want to give Joel his contact names and numbers. Joel also talked to Simla about transporting a student next year to Pikes Peak. Simla does transport students to this school so this could be an option. Traci stated that Nicole Kollath is checking with Tennyson to see if this student's needs could be transferred to them. Joel gave a hand out on coach buses to the Board that he's had for a couple of years. Dave had asked him to check on the prices a few years ago but the timing with the budget has never been right.

Secondary Principal Report (stated report was in the packet)

Mrs. Weisensee highlighted items from her report. They ended the school year with 255 students. Craig asked if this will affect CDE's per pupil payment. That number is taken from our October count which was 20 students more than end of year. There are seven secondary students currently taking advantage of credit recovery. Tara Gaede is coming in to tutor students that want the help. All but one of the students are doing well. She is seeking educational grants through RISE for the 7 Mindsets program, school supplies and GED support. There were 59% of high schoolers on honor roll and 64% of middle schoolers. She included the annual discipline summaries. She needs to make sure she is reporting bullying other students correctly. Right now she only reports the incident as bullying if that student has a history of offences. Three administrators and three, possibly four, teachers will be attending a 7 Mindsets University training on June 21st and 22nd. The Rockwell's and Shirelle will be presenting. The year 2 is a different curriculum. They had 13 secondary Limon student participate in the eastern region three-day event on the La Forte camp ground near Colorado Springs. Toni Lopez, Brooke Younger, Sidney Hines, Jenna Jaklich and Amy Weisensee will be attending the Hugh O'Brian Youth Leadership June 21st through the 24th on the Denver University campus. We received one free admission from TANF, some of it will be funded through GT and parents will be paying a portion. She sent out a 7 Mindsets survey at the end of the year. She's interested to see the difference in responses the end of next year compared to this year which was the 1st year.

Accountability: (none given)

Athletic Department Report: (stated report was in the packet)

Mr. Pedersen highlighted items from his report. Mike Hines asked why he is changing the tobacco usage policy. Dirk said that at their coaches meeting, they discussed that they should separate the tobacco and alcohol policy because you only need to be 18 to buy cigarettes and you need to be 21 to buy alcohol. Cannan Bennett, Hawk Hubbard and Cole Younger were named 1st team on baseball All League and Javier Zamora was named honorable mention. Cannan Bennett was named on baseball All State and Hawk Hubbard was named honorable mention. We currently need a high school head wrestling coach, middle school football head coach, head cheer coach and head middle school girls basketball coach. Teddy Bandy has talked to him about the high school wrestling position but he doesn't have anything in writing. Theron stated that he would like to see a coaches handbook.

Financial Reports:

Jason Bandy moved and Mike Hines seconded the motion to approve the General Fund, Insurance Reserve and Capital Reserve expenditures for May of 2018 in the amount of \$426,329.30. Jason read the breakdown. The general fund is over \$2,000,000 for the first time since Kim has been working here. The motion passed unanimously.

Board Reports:

Wendy stated that our senate district has the required 3,000 signatures for Initiative 93. They need 100,000 overall to get this on the ballot. John McCleary stated that we have up until July 11th to get

signatures. We will have a two week window to fix any bad signatures. There have been over 60,000 signatures collected so far.

Superintendent's Report: Mr. Marx was not at the meeting. Craig briefly went over Dave's report. The new lights are working in the Activities Building and are very bright. Charlie has been working on getting the new computers in Rocky's lab. Molly and Emily will be getting a cart with chrome books from Title IV funds. They will also get two small drones with these funds.

Action Items:

Senior Class Trip Policy

Jason Bandy moved and Mike Hines seconded the motion to approve the 1st reading of revised policy JJH-R, senior class trip as presented. Traci stated that they needed to change the wording on the deadlines. She also updated the eligibility requirements. She added a portion on medication. The motion passed unanimously.

Coach Resignation

Wendy Pottorff moved and Jason Bandy seconded the motion to accept the resignation of Stacy Larson as cheer coach. The motion passed unanimously.

1st Reading of New Policy GDBA-E-2

Mike Hines moved and Theron Perry seconded the motion to approve the 1st reading of the new policy GDBA-E-2, coaching and extra duty salary schedule as presented. Dirk stated that he believes that high school track needs three assistant coaches to help with coverage. He also appreciates the increase in pay for all coaches. They discussed the cross country program. Dirk suggested that he tell Molly that she needs a least three students of the same gender to be able to run the program. Right now he thinks there will be one girl and one boy who as of right now will not be eligible until mid-September. They discussed the pay for the Jr/Sr play sponsor which they haven't done in a few years. They decided to keep this sponsor on the list for \$750 just in case this comes back. Also, they moved the District Assessment Coordinator's extra duty pay to policy GDBA-E. The motion passed unanimously.

2nd and Final Reading of Policy EF-E-3

Wendy Pottorff moved and Mike Hines seconded the motion to approve the 2nd and final reading of revised policy EF-E-3, approved prices for food service meals; raising the student lunch prices by \$.05 and the adult lunch prices by \$.40. Craig asked if BOCES employees have paid their lunch bills. Jill stated they did. We seem to have less bills this year. Offering credit card payments has helped. The motion passed unanimously.

2nd and Final Reading of Revised Policies GCBA-E and GDBA-E

Mike Hines moved and Wendy Pottorff seconded the motion to approve the 2nd and final reading of revised policies GCBA-E, teacher salary schedule and GDBA-E, classified staff pay schedule, as presented. Craig stated that they increased the sub pay by \$10. The motion passed unanimously.

2nd and Final Reading of the 2018-2019 Budget

Jason Bandy moved and Theron Perry seconded the motion to approve the 2nd and final reading of the 2018-2019 Limon School budget as presented. This needs to be finalized by January 31, 2019. The ending balance is \$10,128,239 which includes the Best grant for the roof. The motion passed unanimously.

Appropriation Resolution

Mike Hines moved and Wendy Pottorff seconded the motion to approve the appropriation resolution to spend the 2018-2019 school budget as presented. The appropriated amounts for each fund is as follows – General Fund \$6,368,478, Food Service Special Revenue Fund \$238,103, Pupil Activity Special Revenue Fund \$168,766, Bond Redemption Fund \$2,286,735, Capital Reserve Capital Projects Fund \$479,757, Pupil Activity Agency Fund \$390,000 for a total appropriation of \$10,128,239. The motion passed unanimously.

Authorizing Signing of Checks and Notes Resolution

Wendy Pottorff moved and Mike Hines seconded the motion to approve the resolution authorizing signing of checks and notes adding John McCleary and removing Dave Marx as presented. This will be effective July 1st. The motion passed unanimously.

Handbooks

Jason Bandy moved and Wendy Pottorff seconded the motion to approve the elementary, secondary, extra-curricular activities and staff handbooks. The Board decided to lump action items 12.9 through 12.12 together. Craig asked Joel to check the current policies on ensuring all students meet standards and the policy on attendance. He felt that the adopted dates seemed to be old. Both Joel and Traci need to change Plains Medical to Peak Vista. Traci changed the wording of exemption

from finals at our lawyers recommendation. She is still trying to get an answer from MCC on the cost of credits. She thought it was \$150 but she saw something that said \$81. If it is less than \$150 she would like to offer to pay for more than 3 credits. She is not happy with MCC right now. We don't have enough staff that qualified as a teacher for UNC to switch to them. Lindsey Frasier will teaching for MCC. Traci said that they still need to figure out that schedule. Craig asked that she be included in the meetings right before school starts. Traci said that she would. Craig said he thought that there is a dress code policy that will need to be changed to reflect the changes Traci made in the handbook. They discussed the no cell phone policy. Traci would like to make sure that students keep their cell phones either in their locker or in their backpacks. Theron stated that teachers should set an example and not use their cell phones in class. Traci stated that there are times that a teacher needs their cell phone such as testing times to communicate with Shirelle. John asked if the staff had to sign something stating they have read the staff handbook. Kim stated no we don't do that. He would like to start this practice. Craig asked if the coaches get this handbook. Traci stated that Cass sends it to all email recipients. Kim asked Traci to update the workers' compensation portion in the staff handbook. The motion passed unanimously.

Spring Coaches

Jason Bandy moved and Wendy Pottorff seconded the motion to approve the spring coaches for the 2018-2019 school year as follows –

High School Track – Teddy Bandy Jr. – Head Coach, Kelly Packer – Asst. Coach, Jessi King – Asst. Coach, Justine Liggett – Asst. Coach, Don Schimdt – Asst. Coach volunteer

Junior High Track – Lindsey Taylor – Head Coach, Mike Kochis – Asst. Coach, Molly Wagner – Asst. Coach volunteer

High School Baseball – Rocky Rockwell – Head Coach, Andy Love – Asst. Coach, Troy Jaklich – Asst. Coach volunteer

The motion passed unanimously.

CHSAA Resolution

Mike Hines moved and Theron Perry seconded the motion to approve the resolution accepting CHSAA's constitution and by-laws as presented. The school year needed to be updated. The motion passed unanimously.

Buy out of Aquaculture Program

Jason Bandy moved and Mike Hines seconded the motion to approve buying out our multi-year agreement for the aquaculture program early in the amount of \$2,184 and thus ending the aquaculture program. Emily would like to keep the hydroponics equipment and would like to be able to use the building. Traci told her she would need to see first what is the best use for that building. The motion passed unanimously.

Critical Shortage

Wendy Pottorff moved and Jason Bandy seconded the motion to declare a critical shortage of qualified teachers. Jason did not think it was fair to declare a critical shortage if we don't open up these positions and see if there is any qualified candidates interested. He thinks that if we start doing this now, we could get a lot of staff wanting to retire and be rehired under this policy. Craig stated that things have already been set in motion for these two teachers to retire. John agreed that there needs to be more guidelines setup for the district. He suggested that we offer 140 contracts to them or they can withdraw their retirement and accept their regular contracts. Traci stated that some schools are bringing back retired staff on 140s at the beginning teacher salary. Jason asked if our policy would let us do this. Policy GBCAI states that the individual will receive the same salary as if they were continuing employment in the district. John stated that ideally the employee should notify the superintendent early that they are going to retire so the job can be posted and we can see how much interest in that position we have. The policy does state that the employee needs to notify administration in writing prior to March 1st. John also stated that he would like this information to be in the staff handbook. Wendy Pottorff withdrew her motion.

Teaching Contracts

Wendy Pottorff moved and Mike Hines seconded the motion to approve the option of a 140 day teaching contract or their regular teaching contracts for Teresa Monks and Becky Frank. This would be on a year to year basis. The motion passed with four ayes and Jason Bandy voting no.

Bus Purchase

Mike Hines moved and Jason Bandy seconded the motion to approve the purchase of a 14 passenger Micro Bird bus from Colorado West in the amount of \$63,454.00. This would only be able to be used for career and tech activities for the first four years. We won't be able to have the bus here until August so this will come out of next year's budget. The motion passed unanimously.

Teacher Resignation

Jason Bandy moved and Theron Perry seconded the motion to accept the resignation of Tammy LeValley as secondary special ed teacher. The Board stated that she will be missed. The motion passed unanimously.

Out of State Trip

Wendy Pottorff moved and Mike Hines seconded the motion to approve the out of state FFA trip to Washington, DC on July 24th through July 29th to the Washington Leadership Conference. The motion passed unanimously.

Future Business: Next School Board Meeting – Monday, July 30, 2018 5:00pm at Limon School Media Center
Work Session/Retreat – Monday, July 30, 2018 following Board Meeting at Limon School

Adjournment: At 10:08pm Jason Bandy moved and Theron Perry seconded the motion to approve the Board of Education to adjourn the meeting. The motion passed unanimously.

Jill Bull, Clerk to the Board of Education

Approved: _____
Date

President: _____
Craig Bailey