

MINUTES OF THE BOARD OF EDUCATION LIMON SCHOOL DISTRICT RE-4J Limon, Colorado

Regular KIND OF MEETING	Media Center MEETING PLACE	7:00 p.m. TIME	May MONTH	16 DAY	2016 YEAR
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Troy Jaklich
PRESIDING OFFICER

Jason Bandy
MEMBER

Craig Bailey
VICE CHAIRMAN

Dave Marx
SUPERINTENDENT

Mike Hines
TREASURER

Wendy Pottorff
SECRETARY

- Roll Call:** The regular Board of Education meeting of Limon School District RE-4J was called to order by Board President Troy Jaklich at 7:08pm. Roll call reflected that all Board members were present.
- Mission Statement:** Jason Bandy read the district mission statement.
- Agenda:** Craig Bailey moved and Jason Bandy seconded the motion to approve the amended agenda for June 20, 2016 adding action items 12.15 - accepting teacher resignation, 12.16 - approving the amended track resurface contract, 12.17 – approve BEST Grant contract for the locker rooms. The motion passed unanimously.
- School Officials:** Dave Marx, Joel Albers, Traci Weisensee
- Audience:** Les Layton, Kim Steinhart, DeAnna Steinhart, Annette Andersen, Sharon Hanson, Linnea Zeschin, Emily Rudder, Melissa Blandford and Topper Parker
- Minutes:** Jason Bandy moved and Mike Hines seconded the motion to approve the regular board meeting minutes of May 16, 2015 with correction on Mike Hines name in the action items. The motion passed unanimously.
- Audience Participation:** Sharon Hansen informed the Board that the senior class had some money leftover and they decided to donate it to the community. They picked the Lincoln Theater. They had \$1,068.17 left to donate. Traci will let the Limon Leader know.
- Financial Reports:** Jason Bandy moved and Wendy Pottorff seconded the motion to approve the General Fund and Insurance Reserve expenditures for May of 2016 in the amount of \$333,193.18. Troy asked if it was common that we are upside down in the lunch fund. Kim stated that we do usually end the year with outstanding bills but she is hopeful that she can repay the general fund back. Traci stated that there are two outstanding MCC bills. Jason stated that one year the Board and Scott Vratil called the families with large outstanding bills and they also sent out letters stating they would be sending their bills to collections. Kim stated we did receive a few more payments. The Board asked if we could send out letters again. Wendy told the Board of a program where parents could pay for their bills either online or at the office with a credit card. This service would be free to the school but the parents would end up paying a little extra for the convenience. They use this at Town Hall. You can setup different categories for the different bills. She would suggest that we setup a separate bank account for all the payments to go into and then you could print out a daily or weekly report and separate the money into the accounts they should go into. Kim and Jill both liked this idea so Wendy will get the information to us. The motion passed unanimously
- Education Reports:** **Elementary Principal Report** (stated report was in the packet)
Mr. Albers highlighted items from his report. We ended the year with 229 elementary students. The attendance rate is above our goal of 95%. We had our awards assembly the last day of school. There were 60 students that received perfect attendance awards for the first semester and 28 that received the award for the second semester. He congratulated the 13 students that had perfect attendance all year. Jordan Rockwell has not missed a day yet in the elementary and he hopes he can make through next year, his last year in the elementary. On June 2nd, he and some kindergarten thru 2nd grade teachers visited Pine Ridge Elementary in the Cherry Creek School District, to meet with their staff on how they use their math curriculum. We received all of our math curriculum, Bridges from The Math Learning Center, today. They will have a one day training on July 25th and July 26th. Some of the teachers attended a BOCES training with Paul Bloomberg on Impact Teams. Summer School starts in 3 weeks. Class rosters have been sent home. He thanked Mrs. Bandy for all her help with the elementary schedule. She mainly helps with the 4th and 5th grade schedules

because they follow the middle school schedule. This will be the last year they do this because the big 5th grade group will be moving up. He had 65 discipline office referrals in the second semester. He is curious if this correlated to the testing schedule. On the transportation side, the buses are in the process of getting their annual CDE inspections. He reminded the Board that there will be a strong possibility that we eliminate the north route next year because Rhonda Blackwelder will no longer be driving. This mainly impacts four families. We could possibly combine Marianne's morning route but we will only have two drivers in the afternoon. Craig asked if we have to offer reimbursements if they drive their kids to school. Joel believed we did. We have done this in the past with half day kindergarten families that lived in the country. We may be able to hire someone who doesn't have their CDL and they can drive a van or the A or B bus for that route. Troy asked if there was something other than else we could do other than put an ad in the paper for drivers. Joel said he was thinking of having Shirelle put it on the reader board. DeAnna Steinhart suggested we put it on Lincoln County jobs facebook page.

Secondary Principal Report (stated report was in the packet)

Mrs. Weisensee highlighted items from her report. We ended the year with 262 secondary students. The attendance rate for the whole school year was above the goal of 95% for both the middle school and high school. She wanted to recognize the English teachers because seven students out of 26 scored above a 25 on the English portion of the ACT and we have one student score of 35 out of 36. Mrs. Larson received a \$1,800 Mikkelson Mathematics and Science Teachers Scholarship through The Denver Foundation. This is paying for her final class so she can teach college level calculus. She has eleven secondary students taking credit recovery through Colorado Digital Learning Solutions. Math textbooks should be here on June 30th. Robbie Wyckoff will be Justine Liggetts long term sub when she goes on maternity leave. The business program was approved and now we need to establish a committee for the program. She is working on the agenda for staff in August. We will have an Active Shooter Training on that Wednesday that staff is back. TA gave all the seniors a free meal gift certificate. She thanked Mr. Weber for his time and service. We had six students among 28 eastern region students that participated in the three-day GT event at Bear Trap Ranch in Colorado Springs. Parents paid \$275 for this trip but we will reimburse them about \$150 depending on how much money is left in the account. Jerry Allen drove the bus and was amazed at all the things they did. Joel stated that BOCES will reimburse us for the gas and driver pay. Kennedy Masterson attended the HOBY leadership camp. Alyssa Metzger and Chase Clements attended the Colorado State Patrol Youth Academy. She included the end of year behavior report.

Accountability: None

Staff:

Sharon asked the Board where they were on some of the items brought up at the staff meeting with the Board. Dave stated that Charlie is looking at a 3 year lease with Xerox for the 3rd thru 5th grade wing also he is looking at some printers for some teachers. Troy stated that they are working on the survey. He has sent some proposed questions to the Board to approve. He asked when would staff want to take the survey. He's worried that if we did it in the summer that some staff won't check their email. DeAnna suggested July or August. Kim stated we could send out an EZ school message asking everyone to check their email. Jason stated they will discuss the double dock policy at their July workshop. They will also discuss whether the elementary can have food in their classrooms during snack time.

STUCO Report: None

Athletic Department Report: (stated report was in the packet)

Mr. Pedersen was not at the Board meeting. Traci stated that they would like to change the amount of time a student needs to be in school in order to participate in practice from 4 periods to 6 periods. They also have included more about student managers.

FFA Report:

Topper Parker reported on their officer retreat and State Convention June 7th through the 9th. The chapter officers attended COLT camp where they worked on team building and networked with Cedar Ridge. They will be helping with the 4th of July barbecue on July 2nd. They County Fair is August 8th through the 13th. There are four members showing animals. He introduced Emily Rudder, the new Ag teacher and FFA advisor. Emily stated that she went along to the COLT Camp. They will have an FFA advisory meeting on Wednesday which she invited the Board to attend. She will be helping Molly work on setting up a Business Advisory meeting.

Board Reports:

Wendy Pottorff stated that more than 680 bills were presented to the Colorado Legislature but the Governor will only sign about 200 of those. There were 100 CSAB members who emailed or called their senators and representatives. More than 160 School Board Members attended CASB's Days at the Capitol along with 14 superintendents and nearly 80 students, 25 of which were from Limon. CASB was very impressed with how well behaved and informed our students were. They couldn't say enough good things about our teacher. They took seven staff members to the ESSA Summit last Friday. Rich Crandall, Colorado Commissioner of Education, resigned and Katy Anthes is taking the interim commissioner position. She is Colorado's first female commissioner in 65 years. There will be three open seats on the State Board of Education.

Craig stated that the National School Board Convention will be held in Denver on March 25th, 26, and 27th. He encouraged the Board members to attend since this is being held in Colorado.

Superintendent's Report:

Mr. Marx highlighted items from his Board report. He was very impressed with the music portion of graduation this year and thanked Mrs. Higgins, Mr. Scherrer and students for doing a great job. For the most part, our first year in the new building went well. Dan Bates was out a couple of weeks ago to check on how things were going and what still needed to be done over the summer. Chuck Jordan is working on the closeout paperwork for CDE for the BEST Grant. He is waiting to hear back from Jay Hoskinson. Most of the classrooms have been cleaned and will be shampooed later this summer. The school elevator had its' annual inspection last Wednesday.

Audience Participation: None

Action Items:

Notice of Assignment

Jason Bandy moved and Wendy Pottorff seconded the motion to approve notice of assignment for Melissa Blandford for elementary music and secondary choir. Joel introduced Melissa to the Board during the work session. She will be doing her student teaching the first semester and hopefully we will hire her as the new music teacher the second semester. The motion passed unanimously.

2nd and Final Reading of Revised Policy EF-E

Craig Bailey moved and Mike Hines seconded the motion to approve the 2nd and final reading of revised policy EF-E, Approved Prices for Food Service Meals. The motion passed unanimously.

2nd and Final Reading of Revised Policy JQ-E

Jason Bandy moved and Craig Bailey seconded the motion to approve the 2nd and final reading of revised policy JQ-E, List of Student Fess, Fines and Charges. Jill pointed out that Cass is only charging \$7 for the lost locks but on the policy it says \$10. The Board discussed this and decided to keep the amount at \$10. The motion passed unanimously.

2nd and Final Reading of the 2016-2017 Limon School Budget

Craig Bailey and Wendy Pottorff seconded the motion to approve 2nd and final reading of the 2016-2017 Limon School Budget option A which is the 4% or \$500 salary increase. The Board had a lengthy discussion on the 4% versus 2% raises. Craig past out a worksheet showing how much more we will have at the end of the year than the 22% required reserve. This works out to be over \$200,000. Jason asked why we have so much money. The 8 years that he was a Board member previously we never had this amount of money left in the budget. Kim state we received \$122,000 from Rural Grant and \$124,000 for the high cost SPED reimbursement and we will get \$124,000 from this next year. The state is now increasing PPOR instead of decreasing. They talked about the money that we will need to match for the BEST Grant for the locker rooms and the roof if we get that grant too. These projects can probably be paid from both the 2016-2017 and the 2017-2018 budgets. DeAnna stated that the Board always has money to give for other things. The Board needs to take care of the staff that has been here through the good and hard times. Sharon said the 2% raise was disrespectful. Troy stated that the staff are about caught up to their steps. Sharon stated that she is one of them and she isn't almost caught up. Craig stated that the 4% raise would only affect 17 staff members and would only cost an additional \$13,648. Kim stated that she added \$40,000 to the elementary textbooks account and \$45,000 for the secondary. Dave would like to get the curriculum on a rotation so we do not end up with 20 year old books again. Mike stated that he didn't like how this all occurred. They all sat in a meeting for six hours and agreed on the 2% raise but a 4% raise budget was presented to them at the last Board meeting. He doesn't have an issue with going to the 4% but is worried about the State cutting costs again and he doesn't want to have to make cuts midyear. Jason agreed that he didn't like how it happened but he doesn't have an issue with the 4% and agrees we need to take care of our staff that has stuck with us through thick and thin. He asked if we could do a 2% raise and then in December if the money was still good we

could do an additional 2%. Dave stated that yes we could do this but it would be a nightmare for Kim. The motion passed unanimously.

Appropriation Resolution

Craig Bailey moved and Mike Hines seconded the motion to approve the appropriation resolution to spend the 2016-2017 Limon School budget with \$5,621,572 in the General Fund, \$201,518 in the Food Service Special Revenue Fund, \$127,089 in the Pupil Activity Special Revenue Fund, \$2,177,978 in the Bond Redemption Fund, \$25,000 in the Building Fund, \$93,509 in the Capital Reserve Capital Projects Fund, and \$268,000 in the Trust and Other Agency Funds for a total of \$8,692,348. The motion passed unanimously.

Nurse Contract

Wendy Pottorff moved and Jason Bandy seconded the motion to approve the revised nurse contract 2016-2017 school year. The payment went up because Deer Trail pulled out. This is billed by Byers School District. The motion passed unanimously.

Elementary Student Handbook

Jason Bandy moved and Mike Hines seconded the motion to the elementary student handbooks as presented. Joel added some items to the handbook to make it more consistent with the secondary handbook such as cell phones and leggings. The motion passed unanimously.

Secondary Student Handbook

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the secondary student handbook as presented. Craig asked Traci if she should add the word “least” to the sentence *A student must be in attendance for at six periods of the school day to practice or compete in any extra-curricular activity that day.* Traci agreed it should. There was also a typo on that page. The motion passed unanimously with the corrections to page 5.

Staff Handbook

Mike Hines moved and Jason Bandy seconded the motion to approve the staff handbook as presented. They decided to table the motion until they have discussed the discretionary leave policy and double docking. Jason Bandy moved and Craig Bailey seconded the motion to table approving the staff handbook. The motion passed unanimously.

Extra-Curricular Activities Handbook

Mike Hines moved and Wendy Pottorff seconded the motion to approve the extra-curricular activities handbook as presented. Jason wanted to discuss the changes to paragraph N regarding Student Managers. Jason’s son, Ky, was not allowed to leave his 8th hour study hall to go to help manage the wrestlers. Ky is a 4.0 student so he didn’t believe he was missing anything. Traci stated that she and Dirk talked about this and they didn’t want these students giving up academic time at the end of the day. They discussed having students who had a 3.5 or higher grade point average able to go but Traci said that this would be hard to monitor. Craig thought that the age should be changed to K-5 and that 7th and 8th graders should definitely be able to attend practice because they could have chosen to be on the team. They finally decided to table this action item until they could discuss it with Dirk. Wendy Pottorff moved and Jason Bandy seconded the motion to table the approval of the extra-curricular activities handbook. The motion passed unanimously.

CHSAA Resolution

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the resolution accepting CHSAA’s constitution and by-laws. The motion passed unanimously.

CHSAA Resolution

Mike Hines moved and Jason Bandy seconded the motion to approve the CHSAA resolution recognizing the service of Limon’s CHSAA committee and council members. The motion passed unanimously.

FY2016 Audit Contract

Jason Bandy moved and Mike Hines seconded the motion to approve the contract with Dixon, Waller & Co., Inc. for the fiscal year 2016 audit. Craig thought the written audit was supposed to be to us by November 30th but we don’t usually get it until December or January. Kim stated that they have until December 31st to get it to us and that she get the reports by November 30th. The motion passed unanimously.

Elementary Math Curriculum

Wendy Pottorff moved and Jason Bandy seconded the motion to approve the purchase of the elementary math curriculum from The Math Learning Center in the amount of \$21,937.02. The motion passed unanimously.

Teacher Resignation

Jason Bandy moved and Craig Bailey seconded the motion to accept the resignation of Kendall Kropp. Jason stated with great sadness. The motion passed with four ayes and Troy Jaklich voting a ceremonial no.

Track Resurface Upgrade

Craig Bailey moved and Jason Bandy seconded the motion to approve the amended contract with Renner for the track resurface to alternate 2 for \$165,500. We will be financing a portion as needed. The motion passed unanimously.

BEST Grand Contract

Jason Bandy moved and Craig Bailey seconded the motion to approve the BEST Grant contract for the locker rooms for \$1,214,010. Our portion will be \$20,250.25. The motion passed unanimously.

Future Business:

Board Retreat – Wednesday, July 6, 2016 at 6pm place TBD

Work Session – Monday, July 18, 2016 at 6:00pm in the Limon School Media Center

Next School Board Meeting – Monday, July 18, 2016 at 7:00 p.m. at Limon School Media Center

Adjournment:

At 9:42 p.m Craig Bailey moved and Jason Bandy seconded the motion to approve the Board of Education to adjourn the meeting. The motion passed unanimously.

Jill Bull, Clerk to the Board of Education

Approved: _____
Date

President: _____
Troy Jaklich