

# MINUTES OF THE BOARD OF EDUCATION LIMON SCHOOL DISTRICT RE-4J Limon, Colorado

Regular KIND OF MEETING	Media Center MEETING PLACE	7:00 p.m. TIME	July MONTH	18 DAY	2016 YEAR
----------------------------	-------------------------------	-------------------	---------------	-----------	--------------

Troy Jaklich  
PRESIDING OFFICER

Jason Bandy  
MEMBER

Craig Bailey  
VICE CHAIRMAN

Dave Marx  
SUPERINTENDENT

Mike Hines  
TREASURER

Wendy Pottorff  
SECRETARY

- Roll Call:** The regular Board of Education meeting of Limon School District RE-4J was called to order by Board President Troy Jaklich at 7:09pm. Roll call reflected that all Board members were present.
- Mission Statement:** Jason Bandy read the district mission statement.
- Agenda:** Craig Bailey moved and Mike Hines seconded the motion to approve the agenda for July 18, 2016 as presented. The motion passed unanimously.
- School Officials:** Dave Marx, Joel Albers, Traci Weisensee
- Audience:** Les Layton, Kim Steinhart, DeAnna Steinhart, Annette Andersen, Kim Brossart and Charles Hoffman
- Minutes:** Mike Hines moved and Jason Bandy seconded the motion to approve the regular board meeting minutes of June 20, 2016. The motion passed unanimously.
- Audience Participation:** None
- Financial Reports:** Jason Bandy moved and Wendy Pottorff seconded the motion to approve the General Fund and Insurance Reserve expenditures for June of 2016 in the amount of \$554,284.23. Jason read the breakdown. Kim stated that she believes she has all the bills for the 2015-2016 budget paid. Troy asked about the money in the Best Grant Fund. Kim stated that is what we use to pay for the bond. The motion passed unanimously
- Education Reports:**
- Elementary Principal Report** (stated report was in the packet)  
Mr. Albers highlighted items from his report. He thanked Mrs. Brossart, Mrs. Cummings, Mrs. Coonts, Ms. Steinhart and Mrs. Schubarth for teaching summer school this year. There are 40 students participating in the summer school program. Elementary teachers will have training on the new math program on Monday, July 25<sup>th</sup>. Teacher Strategies Gold has been renewed for next year. This is a kindergarten program that Lori Brewer uses and is paid for out of a CDE grant. He wished the preschool used the same program so we could use their data. They currently are on the old system which is only for preschools. He thanked the summer kids and custodian staff for working hard to get all the classrooms cleaned. He will be attending the CASE conference on July 27<sup>th</sup> to July 29<sup>th</sup>.  
He included a mileage report for all the school vehicles for the 2015-2016 school year. The route mileage is down quite a bit from last year. We don't have to go as far south 71 as we use to. This data is used for the CDE 40 report that is due on August 15<sup>th</sup>.
- Secondary Principal Report** (stated report was in the packet)  
Mrs. Weisensee highlighted items from her report. She congratulated Mrs. Hansen for being recognized by the Boettcher Foundation for the outstanding letter of recommendation that she wrote for Mercedes McCue and Mrs. Bandy for being selected for the CU Boulder Outstanding Colorado Educator Award. She has met with Mrs. Larson, Mrs. Liggett and Mrs. Wyckoff to go over the new math curriculum. OfficeScapes did a walk through with her and Joel. The elementary are not happy with how easily their student desks get scratched and how cloudy they are. Deanna Steinhart stated that they use Clorox wipes to clean the desks once a week but that shouldn't make the tops cloudy. The rep is supposed to call the company to see what we can use to wash them. Les stated that they never told us we couldn't use a certain type of cleaner. The tables in the science room are scratched the worst. They are chemical resistant surface which scratch easier than the regular surfaces. Mardelle loves her bookcases and would like to have more of the clip-on bookends. She is still waiting to hear from Tennyson regarding the two students on their wait list.

**Accountability:** Joel stated that their first meeting will be September 12, 2016.

**Staff:** None

**STUCO Report:** None

**Athletic Department Report:** (stated report was in the packet)

Mr. Pedersen highlighted items from his report. They had 60 coaches attend the League Rules Clinic on July 11<sup>th</sup>. CHSCA Coaches clinic will be July 29<sup>th</sup> and 30<sup>th</sup>, CHSSA all school summit will be August 1<sup>st</sup> and 2<sup>nd</sup>. He will have a meeting for all fall sports coaches on August 11<sup>th</sup> and the first day of fall sports will be August 15<sup>th</sup>. He is not positive when middle school sports will start. Andy didn't start football until the first day of school.

**FFA Report:** None

**Board Reports:**

Wendy attended the FFA Advisory meeting and enjoyed it. She asked the Board to let her know if there is anything they want her to bring up at the fall Delegate meeting.

Craig stated they have a LEF meeting tomorrow night at 6:30pm. They are trying to get on a webinar about Colorado Gives Day in December.

Troy asked the other Board members if they received his email regarding Les' lease. Some of the member did not receive the email. They discussed how they wanted to change it. They decided to charge \$800 which includes water, electric and gas starting September 1<sup>st</sup>. Also, the Layton's need to give the District a 30 day notice of moving out and the District needs to give the Layton's a 60 day notice to vacate. Les thanked the school district for the last 25 years of employment and letting him raise his kids right next to the school. He offered to help with the transition on his weekends off. He knows that from now until after Homecoming is a really busy time for the custodians. He and Jona are not planning on leaving Limon for a while.

Craig asked about the trophy cases for the lobby. Dave will let Donny know that they approved him to build them.

**Superintendent's Report:** Mr. Marx highlighted items from his Board report. Dan Bates will be out on July 21<sup>st</sup> at 1pm to do a one year warranty walk through. Dan is working with Douglas Colony to get the snow guards installed. He is also working with Linx to get our cameras working. The first BEST Grant is closed out. He stated that we can hire Klipp instead of doing a RFP. Troy stated that he thought Klipp was a little hard to work with. Craig stated it might be nice to use the same architects as the new building. Joel stated that Klipp told him during the Playground planning that it is wise to have just one architect in case any building issues comes up they couldn't blame it on someone else. We don't need to decide this until closer to next spring.

**Audience Participation:** None

**Action Items:**

**Teaching Contract**

Wendy Pottorff moved and Jason Bandy seconded the motion to approve the teaching contract for Cheryl Rockwell as the new elementary and middle school math teacher. Joel thanked Traci for helping with the interviews. He stated that they had three strong candidates. The motion passed unanimously.

**Staff Handbook**

Jason Bandy moved and Craig Bailey seconded the motion to approve the staff handbook as presented. After approving the transportation handbook, Traci realized that the staff handbook didn't have anything regarding Worker's Compensation so she will add that to the handbook. The motion passed unanimously.

**Extra-Curricular Activities Handbook**

Mike Hines moved and Wendy Pottorff seconded the motion to approve the extra-curricular activities handbook as presented. The Board had a lengthy discussion on whether the handbook needed a paragraph about student managers not be allowed out of class time to attend practices. Dirk stated that this really only effects middle school wrestling and middle school basketball although Donny and Justine never use managers. Jason stated that he doesn't think it's fair that a manager can leave school early for games but not for practice. He would rather have his kid in the wrestling room than in study hall playing a game on the computer. Craig stated that 7<sup>th</sup> through 12<sup>th</sup> grade should be able to attend practice because they could go out for the sport unlike K-6<sup>th</sup> grade that can't go out for a sport yet. He suggested to change it to K-6 cannot leave class time for practice. Dirk agreed with Craig and is ok with changing it to K-6. Mike said to take that paragraph out but he isn't opposed to changing it to K-6. Troy asked if they should just not allow any K-6 grader to manage. Charles Hoffman asked if the paragraph can say that if the parent, teacher and coach are ok with the student manager leaving class for practice they can and just deal with the 3

kids this may effect instead of the whole student body. They discussed changing the paragraph to K-5 but then Dirk said we wouldn't need to put it in this handbook and that Joel could put it in the elementary student handbook. It was decided that they would take out section N and just deal with each situation that comes up. Mike Hines moved and Wendy Pottorff seconded the motion to approve of the extra-curricular activities handbook omitting section N. The motion passed unanimously.

**Transportation Handbook**

Jason Bandy moved and Craig Bailey seconded the motion to approve the transportation handbook as presented. Kim stated that the section on page 4 about Worker's Compensation should read 24 hours to report to the supervisor and not 4 days. Jason Bandy moved and Craig Bailey seconded the motion to approve the transportation handbook changing the Worker's Compensation section to read 4 days instead of 24 hours. The motion passed unanimously

**Letter of Resignation**

Wendy Pottorff moved and Jason Bandy seconded the motion to accept Leslie Layton's letter of resignation as maintenance and custodian director. The motion passed with four ayes and Troy Jaklich voting a ceremonial no.

**Tree Trimming Quote**

Craig Bailey moved and Jason Bandy seconded the motion to approve the quote for tree trimming from Dale Cochran in the amount of \$4,000 subject to proof of insurance. Wendy stated that this is a good price. Dave stated that Tom brought this in to get the back 10 dead tress cleared out. The motion passed unanimously.

**Extra Duty Pay**

Mike Hines moved and Wendy Pottorff seconded the motion to approve the extra duty pay for Shirelle Bandy. This is a one-time payment of \$5,000 related to her work on measures of student learnings and testing. The motion passed with three ayes, Craig Bailey voting no and Jason Bandy abstaining.

**1<sup>st</sup> Reading of New and Revised Policies on Administration of Medical Marijuana**

Craig Bailey moved and Jason Bandy seconded the motion approve the 1<sup>st</sup> reading of the new and revised polices on administration of medical marijuana to qualified students as listed below –

- JICH - Drug and Alcohol Involvement by Students
- JLCD - Administering Medicines to Students
- JLCDB - Administration of Medical Marijuana to Qualified Student (NEW POLICY)
- KFA - Public Conduct on District Property

The Board agreed to go with option 1 on policies JICH, JLCD and KFA. This option will follow our Board policy instead of having to follow state law. The motion passed unanimously.

**Revised Lease Agreement**

Craig Bailey moved and Wendy Pottorff seconded the motion to approve the revised lease agreement between Limon Public Schools and Les and Jona Layton for the school residence located at 861 F Avenue starting September 1<sup>st</sup> with \$800 rent which includes utilities and the Layton need to give the District a 30 day notice of leaving and the District needs to give the Layton's a 60 day notice to vacate. The motion passed unanimously.

**1<sup>st</sup> Reading of Revised Policy JQ-E**

Jason Bandy moved and Craig Bailey seconded the motion to approve the 1<sup>st</sup> reading of revised policy JQ-E, List of Student Fess, Fines and Charges. Traci stated that she asked Greg Scherrer to increase the rent of the school instruments. The motion passed unanimously.

**Future Business:**

Work Session – Monday, August 15, 2016 at 6:00pm in the Limon School Media Center

Next School Board Meeting – Monday, August, 2016 at 7:00 p.m. at Limon School Media Center

**Adjournment:**

At 8:47 p.m Jason Bandy moved and Craig Bailey seconded the motion to approve the Board of Education to adjourn the meeting. The motion passed unanimously.

\_\_\_\_\_  
Jill Bull, Clerk to the Board of Education

Approved: \_\_\_\_\_  
Date

President: \_\_\_\_\_  
Troy Jaklich